



November 10, 2005

INFORMATION REQUEST OR TRANSMITTAL NO. 05-11

TO: Division Chief, Acquisition Management I Division
Division Chief, Acquisition Management II Division
Division Chief, Acquisition Management III Division
Division Chief, Administrative Services Division
Division Chief, Customer Relations Division
Division Chief, Acquisition and Property Management Division

FROM: David Sutfin
Assistant Director, NBC/GovWorks Directorate

SUBJECT: D&B D-U-N-S Number Lookup Services

PURPOSE: This transmittal provides information regarding a change to D&B D-U-N-S Number lookup services.

EFFECTIVE DATE:

Effective upon issuance and will remain in effect until canceled, amended or otherwise superseded.

SCOPE: This transmittal applies to all NBC/GovWorks personnel.

BACKGROUND/DISCUSSION:

D&B Government Services Team has discontinued providing the fee-for-service D-U-N-S Number lookup service. As of September 30, 2005 the lookup phone numbers and fax numbers were disconnected and upgraded to a new, on-line process.

There are now alternative, free, methods to obtain D-U-N-S Numbers for vendors as a result of the partnership between the Integrated Environment (IAE's) Central Contractor Registry (CCR) and D&B. For the purposes of government acquisition, CCR validates every D-U-N-S Number in their database. As a result, the vast majority of vendors should be in the CCR which is searchable by Name, D-U-N-S Number, and other data.

In addition to CCR, D&B has also built applications (dedicated vendor call center and web based applications) that specifically assist the vendors in obtaining their own D-U-N-S Number for CCR registration. Although these services are only for inquiries between the actual government

vendor and D&B, if the vendor has registered in CCR, their information will be available for review.

In situations where vendors are not registered in CCR, yet it is necessary to continuously validate D-U-N-S Numbers, an ongoing relationship may be established with the D&B Government Services Team by contacting them at 800-424-2495.

The following is important contact information:

- D&B D-U-N-S Numbers and business information on vendors can be found on CCR at: www.ccr.gov
- CCR can be searched at: <http://www.bpn.gov/ccring/scripts/search.asp>
- To set up a new method for obtaining D&B information, including D-U-N-S Numbers, contact D&B Government Services at: 800-424-2495

The point of contact for this IRT is Chief, Policy Division (703) 787-1537.